

**OFFICIAL MINUTES  
REGULAR MEETING  
BOARD OF EDUCATIONAL  
SERVICE UNIT NO. 13**

The regular meeting of the Board of Educational Service Unit No. 13 (ESU 13) was called to order by President Mark Sinner on Tuesday, September 15, 2020, at 7:15 PM at the ESU 13 Main Office, 4215 Avenue I, Scottsbluff, NE. Meeting notice was published in the Star-Herald on Friday, September 11, 2020.

President Sinner referenced the Nebraska Open Meetings Act as posted and noted that the Board reserves the right to rearrange the order of the agenda and to convene an executive session in accordance with § 84-1410.

Present: Diane Coon, Heather Crofutt, Steve Diemoz, Don Egging, Tim Horn, Patricia Jones, Bill Knapper, Scott Marsh, Kim Marx, Tom Millette, Mark Sinner, Dr. Andrew Dick, Administrator, Jodi Walker, Business Manager, and Desira Martin, Treasurer. Guests: Donna Jenne, BJ Peters, Jack Baker, Dr. Katie Carrizales, Justin Garcia.

Absent: Ray Richards.

Moved by Millette, seconded by Marx, that absent Board member Ray Richards be excused. Aye: Coon, Crofutt, Diemoz, Egging, Horn, Jones, Knapper, Marsh, Sinner. Nay: none. Absent: Richards. Motion passed.

Moved by Knapper, seconded by Egging, that the agenda be approved as listed. Aye: Crofutt, Diemoz, Horn, Jones, Marsh, Marx, Millette, Sinner, Coon. Nay: none. Absent: Richards. Motion passed.

Moved by Jones, seconded by Marsh, that consent action items be approved as listed (Minutes of August 2020 regular meeting, Treasurer's Report, Fund Balance Report, Budget Summary Report, claims, staff travel). Aye: Diemoz, Egging, Horn, Knapper, Marx, Millette, Sinner, Coon, Crofutt. Nay: none. Absent: Richards. Motion passed. The following General Fund claims were approved for payment:

<b>September Claims</b>	
Salaries, Benefits	\$947,293.34
Prof. & Tech. Services; Mileage	\$91,966.14
Leases, Utilities & Maintenance	\$32,335.37
Copies, Postage, Telephone & Travel	\$99,762.23
Supplies, Materials, Software & other Util.	\$189,381.94
Bldg. Improvements, Furn., Equipment, Hardware, Vehicle Acquisition	\$431,286.71
Transfer for Investments	\$0.00
Dues, Fees & Ind. Costs	\$220.29
<b>Total</b>	<b>\$1,792,246.02</b>

Calendar items were discussed. Board members Marx and Jones requested to be registered for

NASB virtual Area Membership meeting on September 30th. Previously registered members are Coon, Richards, Knapper and Millette. The October 20, 2020 Board meeting date was discussed and will be moved to October 13, 2020. The Finance Committee will meet at 6:00 PM.

No public forum.

Reports:

Jack Baker from Baker & Associates updated the Board on the progress of the Sidney construction project.

Dr. Andrew Dick, Administrator, informed the Board that he will be meeting with area superintendents to continue fostering quality relationships, and provide an opportunity for two way dialogue.

ESU 13 will not be participating in the payroll tax deferral.

Board Member Comments: Millette requested more information regarding the Community Engagement & Marketing Specialist position.

**Old Business:**

Revision of Board Policy, Article 5, Section 1 (Non-Discrimination) was presented as first reading. No action necessary.

Proposed new Telework Policy was presented as first reading. No action necessary.

**New Business:**

Moved by Millette, seconded by Diemoz, that the Board approve the 2020-2021 proposed budget for the operation of ESU 13 in the amount of \$19,594,719. Aye: Egging, Horn, Jones, Knapper, Marsh, Marx, Sinner, Coon, Crofutt. Nay: none. Absent: Richards. Motion passed.

Moved by Millette, seconded by Knapper, that the Board approve the Resolution setting the 2020-2021 property tax request at \$1,820,870.42. Aye: Horn, Jones, Marsh, Marx, Sinner, Coon, Crofutt, Diemoz, Egging. Nay: none. Absent: Richards. Motion passed.

Moved by Marsh, seconded by Coon, that the Board approve the Panhandle Beginnings Day Treatment Student Handbook and Calendar for 2020-2021. Aye: Jones, Knapper, Marx, Millette, Sinner, Crofutt, Diemoz, Egging, Horn. Nay: none. Absent: Richards. Motion passed.

Moved by Knapper, seconded by Marx, that the Board approve the recommendation of ESU staff to award the contract to the Carpenter Center for the Panhandle Beginnings Day Treatment Breakfast and Lunch Program. Aye: Marsh, Millette, Sinner, Coon, Crofutt, Diemoz, Egging, Horn, Jones. Nay: none. Absent: Richards. Motion passed.

Moved by Knapper, seconded by Horn, that the Board table the agenda item regarding the copier proposal from Capital Business until the October Board meeting. The Finance Committee will convene to discuss lease options for the copiers. Aye: Marsh, Marx, Millette, Sinner, Coon, Crofutt, Diemoz, Egging, Jones. Nay: none. Absent: Richards. Motion passed.

Moved by Egging, seconded by Marsh, that the above listed minutes be approved as read. Aye: Marx, Millette, Sinner, Coon, Crofutt, Diemoz, Horn, Jones, Knapper. Nay: none. Absent: Richards. Motion passed.

President Sinner declared the regular meeting adjourned. Next regular meeting will be held on Tuesday, October 13, 2020 beginning at 7:00 PM at the ESU 13 Main Office, 4215 Avenue I, Scottsbluff, NE.